

Exchanging Project Plan Data with Other Applications

- Import Project Information
- Importing Formats
- Using Maps
- Export Project Plan Cost Data to an Excel Workbook
- Exporting Formats
- Using the Export Wizard
- Copy a Picture of the Project Plan Information

Updating a Project Plan

- Enter Task Progress
- Forecasting a Project with the Status Date
- Progress Bars and Lines
- The Tracking Table
- Enter Overtime Work
- Edit Tasks
- Active/Inactive Tasks
- Reschedule a Task
- Filter Tasks
- Set an Interim Plan
- Create a Custom Table
- Create a Custom Field

Managing Project Costs

- Update Cost Rate Tables
- Group Costs
- The Group Definition Dialog Box
- Link Documents to a Project Plan

Reporting Project Data Visually

- Create a Visual Report
- Create Report Dialog Box
- Customize a Visual Report
- Create a Visual Report Template

Reusing Project Plan Information

- Create a Project Plan Template
- Create a Custom View
- Make Custom Views Available to Other Project Plans
- Share Resources
- Create a Master Project