

# MEDICAL CODING & BILLING PROGRAM — CERTIFIED CODING ASSOCIATE



Full Circle's Medical Coding and Billing Program prepares you for a career in one of the region's fastest growing industries — healthcare. Learn to accurately and effectively apply ICD-9, CPT, and HCPCS codes in a medical practice, insurance billing or hospital setting. You'll gain valuable skills in medical terminology, common medical administrative practices, and ICD-9, CPT and HCPCS coding. You'll gain hands-on exposure to one of the industry's most widely utilized computerized medical practice management software packages to enter patient and insurance data, schedule appointments, generate and track referrals, and submit claims electronically. Your program may also include the option for training in Microsoft Word and Excel. Upon completion of this program, you'll be fully prepared and qualified to perform medical coding and billing, troubleshoot insurance claims, create and maintain patient records, and apply legal and ethical standards in accordance with HIPAA regulations.

## TAKE YOUR TRAINING FURTHER WITH CERTIFICATION: BECOME A CERTIFIED CODING ASSOCIATE (CCA)

Thousands of healthcare professionals have earned the recognition and rewards gained from passing exams offered by the American Health Information Management Association (AHIMA) — the premier association of health information professionals. Full Circle prepares students for the CCA certification exam, and provides the opportunity to join a growing distinguished group of knowledgeable and successful healthcare professionals who have achieved the CCA designation. While passing the exam is not a graduation requirement, certification is an excellent way to prove your skills to potential employers, increase your marketability, and add value to your existing education.

\*Program content is subject to change without notice. Certification exams may or may not be included in program cost, depending on funding source.

## WHY CHOOSE FULL CIRCLE COMPUTING?

At Full Circle we have a unique combination of technical expertise and personal communication skills that combine to make each of our training programs a complete success. When you train at Full Circle you benefit from:

- The smallest possible class sizes
- Unsurpassed, individual attention from instructors who care about your success
- Flexible scheduling options
- Bright, comfortable environment
- Hands on training
- State of the art labs with individual student workstations
- Clear, concise training materials
- Career coaching, resume writing and interviewing skills workshops
- Central location at Business 30 & Ship Road, ½ mile east of the Exton Mall, easily accessible from Route 202, the PA Turnpike, Route 100, and public transportation
- State approved career training programs approved by the PA Department of Education
- Career training programs approved for G.I. Bill benefits



Open enrollment for this program is going on now!  
Call 610-594-9510  
to speak to a career specialist today!

