

**Montgomery County Vocational Training Program**

**Phlebotomy Technician & Certified Medical**

**Administrative Assistant Program**

***Presented by: Full Circle Computing***

***in partnership with***

***PA CareerLink***® ***Montgomery County***

The **Phlebotomy Technician & Certified Medical Administrative Assistant program** is designed for the entry-level job seeker. Phlebotomy Technicians are sought-after professionals in hospitals, doctors’ offices and laboratories. After this healthcare program completion, participants will have the credentials needed to invest in their future and prepare for a rewarding career as a Phlebotomy Technician and CMAA in many national and regional companies with competitive salaries and benefits.

***Program includes 2 National Certifications, including:***

* Phlebotomy training with National Healthcareer Association (NHA) exam testing to become a **Certified Phlebotomy Technician**
* Training in Medical Office Procedures with NHA certification to become a **Certified Medical Administrative Assistant**
* **Career Workshops** and **Resume Re-Invention** included!

***What is the average salary for a Phlebotomy Technician?***

*Per salary.com, the average wage for a Certified Phlebotomy Technician (CPT) in Philadelphia, PA is between $32K and $39K.*

**PHLEBOTOMY TECHNICIAN AND CMAA PROGRAM**

This **15-week program** includes the following core courses:

* Certified Phlebotomy Technician (CPT) Skill Foundations
* Medical Office Procedures
* Medical Terminology
* Certified Medical Administration Assistant (CMAA) Skill Foundations
* Medisoft Practice Management Software
* Resume Writing / Interviewing Skills / LinkedIn Workshops

***Training will be a combination of ONLINE AND IN-PERSON training at a Montgomery County Location!***

**Lab Classes will be held at:**

PA CAREERLINK® MONTGOMERY COUNTY

Human Services Center - 1st Floor

1430 DeKalb Street

Norristown, PA 19401

**Time Frame:** Monday, 6/21/2021 – Friday, 10/1/2021

**Class Days/Times:** Monday (9:00 AM – 4:00 PM); Wednesday (9:00 AM – 4:00 PM) and Friday (9:00 AM – 12:00 PM)

***Opportunity for Phlebotomy Externship following training program!***

***Questions?***

**Contact:**

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***Considering this program as your career training option?***

If interested in this program, please keep in mind that healthcare employers have strict hiring practice guidelines:

* No Felony or Drug convictions more recent than 7 years ago
* No Child Endangerment or Abuse convictions
* Ability to pass Drug screening
* Valid driver’s license recommended -- most Phlebotomy positions require it as part of hiring preferences
* Additionally, many of the hospital systems in the Philadelphia region require a health screening prior to employment indicating applicant is not a smoker.

